***Serial Number-***

**Noted on sales machines sheet? --**

**Adobe Pro License Requested? ----**

**CRM Installed (If needed)? ----------**

**Sales Shortcuts Installed? ----------**

**Dynamics & Teams in Outlook? ---**

**Adobe Pro working? ------------------**

**Updated Cost Center? -----------------**

**Created Label(s)? ----------------------**

**Charging cable packed? --------------**

**Sent Tracking numbers to Sales? --**

**PC ready to ship? ----------------------**